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# PROPERTY IS OUR DNA

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### **ABOUT US**

Helix is a property management company delivering bespoke services to meet the unique needs of its clients. Specialising in focused property management services, Helix excels in providing personalized solutions that ensure the optimal care and maintenance of properties. With a key emphasis on customer satisfaction, Helix offers a comprehensive range of services designed to enhance property value and maximize investment returns. From residential to commercial properties, Helix's dedicated team of professionals is committed to delivering top-notch management services that exceed expectations. Experience the difference with Helix, where excellence in property management is the standard and property is our DNA.



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## **OUR SERVICES**

#### **FACILITY MANAGEMENT**

Helix Property Management oversees the maintenance and upkeep of properties, ensuring they are in optimal condition for tenants and owners.

#### **UTILITY MANAGEMENT**

We handle utility bill payments, monitoring usage, and ensuring efficient utility management to control costs and enhance sustainability.

### **CONTRACTORS MANAGEMENT**

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We coordinate with contractors for repairs and renovations, ensuring quality workmanship and timely completion within budget.

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## **OUR SERVICES**

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### LETTING AND TENANT MANAGEMENT

We manage tenant relations, lease agreements, rent collection, and property viewings to maintain high occupancy rates and tenant satisfaction.

### GENERAL PROPERTY ADMINISTRATION

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Helix Property Management handles day-to-day operations, including lease enforcement, property inspections, council disputes and resolving tenant issues promptly.

### LANDLORD DISBURSEMENT

We facilitate timely disbursement of rental income to landlords, along with detailed financial statements for transparency and accountability.

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### REPORTING AND FINANCIAL ACCOUNTING

Our comprehensive reporting and financial accounting services provide landlords with insights into property performance, expenses, and financial health.

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### OUR VISION OUR MISSION



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- A proudly South African property management company.
- A company that partners with clients to manage and improve their property assets
- 3 A partner with industry leaders and key service providers
  - A contributor to South Africa's growth and development
  - A responsible corporate citizen complying with our values of integrity, respect, accountability, trust and excellence.,



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### **CORE VALUES**

#### INTEGRITY

To act honestly and ethically following strong moral principles

**RESPECT** To act with respect for others

#### ACCOUNTABILITY

To be accountable for our actions and honour our commitments

#### TRUST

To be trustworthy in our dealings and interactions

#### EXCELLENCE

To provide our stakeholders and partners with the highest standards of excellence in everything that we do.



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## WHY CHOOSE US? OUR APPROACH

With the ability and hands on experience of the Helix management team, we partner with clients to manage and improve your property assets to ensure steady growth and generate positive investment returns.

We have strong relationships and access to key property service providers in South Africa. We see value creation for clients emanating from robust and thorough property management together with strategic input.

We are not driven by time horizons. We are a long-term player looking to partner with businesses over the medium and long term to extract the maximum benefits from property assets for clients

### **PROFESSIONAL INDUSTRY ASSOCIATIONS**

Estate Agency Affairs Board (EAAB) South African Council of Shopping Centre (SACSC) South African Property Owners Association (SAPOA) South African Institute of Black Property Professionals (SAIBPP) Institute of Real Estate Management (IREM) Green Building Council of South Africa (GBCSA)



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ANDREW COSTA

Andrew, is a qualified commercial lawyer and started his career at Cliffe Dekker attorneys where he was a director and partner.

He left Cliffe Dekker to join Standard Bank. He was a member of the Investment Bank executive committee and was a director and head of the Debt Capital Markets and acting head of the Equity Capital Markets. He helped raise vast amounts of capital for sovereigns, supra-sovereigns, parastatals, corporates, and municipalities.

Andrew left Standard Bank to help list Accelerate Property Fund on the JSE. He was one of the key individuals responsible for the planning, structuring and listing of the Fund.

He was appointed Chief Operating Officer reporting directly to the chairman of the board. Andrew was responsible for running the day-to-day operations of the company (including establishing and overseeing the property management function as well as the asset management function) and compiling and implementing the short-, medium- and long-term strategy of the company. At its peak the company consisted of, and was managing, property assets of approximately R15 billion throughout South Africa and Europe.

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### **THANK YOU**

We appreciate your time and interest in Helix Property Management Group. Your trust is the cornerstone of our success, and we are dedicated to providing exceptional service and value for your property. Should you have any questions or need further information, please don't hesitate to reach out. We look forward to the opportunity to work with you and exceed your expectations

### **CONTACT US**

- Helix Property Management
  1 Marignane Ave, Bonaero
  Park, Kempton Park, 1619
- +27 10 006 7565
- ☑ info@helixproperty.co.za
- www.helixproperty.co.za